

Citizen Machinery UK Ltd

JOB TITLE

Internal Engineer

BASED:

Bushey, Herts

REPORTING TO

Service Manager

JOB PURPOSE

To enable the company to provide a more efficient service to our customers by building and assembling customer equipment to customer specifications, ready to be installed on their site by the Service Engineers and also helping to rebuild used machines ready for installation. Electrical Bias required.

RESPONSIBILITIES

- To prepare all machines to client specifications ready to be installed on customer site.
- All electrical and mechanical work involved ready for installing and setting up the machine to manufacturers specifications
- Carry out the repair and rebuilding of used machinery equipment and peripheral accessories. Retrofitting to include both mechanical and electrical interfaces.
- To provide a repair and rebuild function in house
- The above includes a wide variety of functions, including, but not limited to, cleaning, mechanical, electrical, repairs to fabrications, alignments and testing.
- To develop knowledge of Citizen Brand machine tools and related services, both electrical and mechanical.
- Assist with machine positioning and communication with the delivery company during machine and accessory deliveries and collections.
- Commissioning of incoming machines new/used.
- Decommissioning and setting down of machines new/used.
- Keep up to date records of all showroom and used machines and modifications.
- Following Citizen Machinery UK's Health & Safety procedures, and all additional Health & Safety procedures relating to the specific site.
- In addition to all of the above, the Job Holder must be prepared to carry out any other task that the company deems reasonable.

SKILLS & EXPERIENCE REQUIRED

- Hands on experience in servicing CNC machinery either in house or as a Service Engineer
- Must have good Electrical skills

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- Ability to work safely on own initiative.

- It is expected for the individual to be representative of the high corporate standards and ethics of the Citizen Group, in terms of conduct, presentation, punctuality, time keeping, honesty and respect towards fellow workers, suppliers and customers, both in and out of contractual working hours and on social media.